

University Council Executive Committee

MINUTES

JUNE 20, 2017

2:30 – 2:52 PM

LEIGH HALL 413

MEETING CALLED BY	Ruth Nine-Duff, vice chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Ruth Nine-Duff, vice chair	
NOTE TAKER	Tonia Ferrell, secretary	
ATTENDEES	<p>Attendees: Taylor Bennington, Tonia Ferrell, Marjorie Hartleben, Ruth Nine-Duff, N�ena Roy</p> <p>Absent with notice: Jeanette Carson, Diane Gorse, Rex Ramsier, Harvey Sterns</p>	
Agenda topics:		
2:30 – 2:33	CALL TO ORDER	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> The vice chair called the meeting to order. She asked for additions to the agenda. There being none, the agenda was approved as distributed by unanimous consent. The vice chair asked for additions or correction to the May 9 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent. 	
2:33 – 2:38	UNFINISHED BUSINESS	RUTH NINE-DUFF
DISCUSSION	<ol style="list-style-type: none"> Standing Committee Goals – The vice chair indicated that most standing committees had established and provided goals, but some were still needed and those would be submitted to Kim Haverkamp soon. The vice chair noted we have a second Goals Workshop scheduled in September. UC Bylaws – The vice chair suggested we form an ad-hoc committee on UC Bylaws in August or September so that our chair and long-standing UC members away from the summer can participate in reviewing the bylaws. Of concern: 1) definition of quorum and 2) appointment timing for UC not in line with Faculty Senate appointments. 	
2:38 – 2:42	TOPIC SUBMISSIONS	RUTH NINE-DUFF
DISCUSSION	<p>There were none at this time. Executive committee discussed concern about not receiving new topic submissions. Related to new business discussion below, constituents may need to be reminded they can submit topics to UC.</p>	

Discussion

1. UC Communication in Email Digest – The vice chair discussed the potential of a return of a monthly update for UC in the Email Digest. This has not been a routine method of communication with campus constituents for a few years. In light of HLC and emphasis on Shared Governance at UA, is important to raise awareness of UC.
 - a. Representative Roy suggested campus email blasts in addition to Digest to support messaging.
 - b. The secretary highlighted the need to reach students through ZipMail or other avenues.
 - c. The vice chair asked the secretary to reach out to Wayne Hill and Communications standing committee chair about topic suggestion and let them know it will be up for discussion at the next UC meeting. The secretary would like to see the Communications standing committee work on this after UC discusses.

2. The agenda for the July 11 UC meeting – New Business was added to the agenda for the July 11 UC meeting and the changes were approved by unanimous consent.
 - a. Ad-Hoc Committee on UC Bylaws
 - b. UC Communication in Email Digest

The meeting was adjourned at 2:52 p.m. by unanimous consent.